

Priors Marston Parish Council Meeting
Monday 9th May 2016, 19.30
The Priors Hall, Shuckburgh Road, Priors Marston

DRAFT MINUTES

In attendance: John Appleton (Chair), Viv Nind, John Franklin, Helen Keeves,

1. Apologies

Cllr Bob Stevens, Cllr Chris Williams, Laura Lucas

2. Election of Chairperson

July 2016 Chairperson Cllr Lucas nominated by Cllr Franklin and seconded by Cllr Appleton.

3. Questions from Residents/Correspondence

- a. Simon Brown – Email received with ideas of maintenance/highway improvements. We thank Mr Brown for his ideas, these were discussed in the meeting and HK to communicate outcome to Mr Brown. Meeting to be scheduled with Highways and The Parish Council to discuss further.
- b. Planning – 15/04398/FUL - Shuckburgh Road - 2 x two bedroom houses – Update from Micky Broadhurst
- c. Dominic Edwards – Kindly offered to mow and trim brambles on Marston Hill & Hellidon Road
- d. Gary Murrell advised some sharp screws on a bench on the playground, these have been filed down.
- e. Hollybush Lane one way system. The Parish Council have decided that a one-way system on Hollybush Lane would not benefit the village.

4. Declaration of Interests

Cllr Nind - None Declared

Cllr Appleton – None Declared

Cllr Franklin – Resident of Hollybush Lane

5. Approval of the minutes of the last meeting, held on 7th March 2016

Approved. Proposed Cllr Nind, Seconded Cllr Franklin

6. Matters arising from previous meeting

- a. Highway Issues

Signs/SLOW

Awaiting one SLOW sign (on the road) to be re-instated on the Southam Road, this will be completed by WCC spring 2016

Footpaths

Simon Brown has submitted an initial report on the condition of various footpaths throughout the village. This will be completed by Mr Brown, HK to follow up.

Village Green

The stones obstructing the highway/village green by the homeowner of The Orchard have been removed by Warwickshire County Council

Defibrillator

Defibrillator fully operational and weekly checks completed, waiting for awareness session dates, will then communicate to the village.

Maintenance

Village benches, signage, street lights all need to be added to the village maintenance plan, HK to review with Cllr Franklin.

7. Parish Council Vacancies

Currently a position is available for a Parish Councillor to join Priors Marston Parish Council. In addition The Parish Clerk has resigned, we would like to thank Helen for her 2 years service as a valuable member of Priors Marston Parish Council.

Recruiting for the following positions which have been advertised on the village noticeboard and online

a. Parish Councillor

Are you interested in serving your local community? If so, there is now a perfect opportunity for you to **join the Parish Council**. Any person willing to fill this vacancy should apply to the Clerk in writing on or before the 30th June 2016.

b. Parish Council Clerk/Responsible Financial Officer

The Parish Council is seeking an enthusiastic and motivated clerk who has an interest in supporting the Parish Council in shaping the future of local community and effectively delivering local services - Home based, part time: Approx 40 hours per month. Any person willing to fill this vacancy should apply to the Clerk in writing on or before the 30th June 2016.

8. Village Plans

a. Village Plan/Neighbourhood Plan

We have consulted with SDC planning to develop a way forward and will start with updating the Parish/Village Plan which was written in 2005. Looking for volunteers from the community to help with the process, will draft a document to discuss at the AGM and communicate in the June Parish News

b. Matthew Neal - Neighbourhood Planning Officer - SDC

Arrange a meeting with Mr Neal and Priors Marston Parish Council to discuss Neighbourhood Planning in detail.

9. District and County Councilors – No updates at this time

10. Planning

NEW Applications

- 16/01321/TPO Shuckburgh Road - T1 deadwood removal - *Approve*
 - 16/01394/TPO Shuckburgh Road - T1 deadwood removal - *Approve*
 - 16/01395/TREE Shuckburgh Road - T1 Tilia Sp Prune/Trim – *Review by Tree Specialist*
 - 16/01396/TPO Hardwick Road - T1 Fraxinus Excelsior crown lift to 5m over carriageway - *Approve*
 - 16/01397/TREE Hardwick Road - T1 Acer crown lift to 5m over carriageway - *Approve*
 - 16/01398/TREE The Green - T1 Prunus Fell – *Review by Tree Specialist*
 - 16/01399/TREE School Lane – T1 Crown reduction 3m – *Review by Tree Specialist*
 - 16/01407/TREE The Holloway - T1 crown lift to 3m over car parking and deadwood removal, T2 Prunus Fell, T4 Tidy stubs, crown lift - *Object*
- 20th May deadline for comments

Waiting Decision

- 16/00822/TREE – Norwind, Shuckburgh Road (Carol Hinton) x 3 Birch tree crown reduction,
Ash & Maple Fell- No Objection
- 16/01195/TREE – Keys House (Tim Cornes) fell Conifer trees
- 16/01044/LDE – Moravian Manse (Martin Pye) use of The Chapel – No Objection

Planning Committee

- 15/04398/FUL - Shuckburgh Road (Mark Hayward) - 2 x two bedroom houses - 25 Jan – Comments By 20th May 2016 – *Parish Council require reassurance that the plans submitted will address the issues of flooding. The Parish Council will continue to Object to the planning application upon the grounds previously stated.*

Decisions

- 16/00139/FUL / 16/00140/LBC - Keys House (Tim Cornes) - Alterations to main house - re-roofing, removal of conservatory, extension of garden room and erection of detached garage – permission with conditions
- 16/00632/AGNOT – Barnrooden Farm – Erection of 2 no log drying sheds – Agricultural Notification Approval
- 16/00550/FUL – Pay Cottage, School Lane – Garage extension for workshop (21 Mar) – Permission with Conditions

11. Finance

Bank Balance as of 1st May 2016 = £23,891.24

Receipts

Precept £8800.00

Rental of The Pound £250.00

Cheque Payments April/May = £885.44

EON £184.34

Clerks Wages (March) £424.12

Pete Brown (March) £220.00

Council Tax for the Post Office £56.98

Annual Audit of Accounts

2015/2016 Annual Audit of Accounts was unanimously agreed by the Parish Council and signed by chairman Cllr Appleton.

The Pound – Rental

Land owned by Priors Marston Parish Council and rented out. The land/contract needs to be reviewed, HK to organise.

Street Light Wooden Poles

Some streetlights have old wooden poles, which will need to be assessed to ensure they are safe and replaced as required. HK to investigate costs.

Bin Service

A weekly bin service has been started so all the village bins are now emptied by Stratford District Council, at a cost of £500 per year. Dog owners can now deposit dog faeces in any of the village bins provided.

The amenity cleaning and grass cutting salary will be reduced from 1st April 2016 from £220.00 per month to £200.00 per month.

12. AOB

- Update the Parish Council list of Assets for insurance renewals
- Crime Prevention Talk & Marking Day was cancelled awaiting new date
- Soapbox Derby – 2nd July 2016 - Asked if Parish Council insurance would cover the event, spoke to the insurers AON who advised not able to insure the event – communicated this to Rebecca Phipps.

The meeting closed at 21.39

The next meetings of the Parish Council are as follows:

AGM - Friday 27th May – 19.00 The Priors Hall

July Parish Council Meeting - Monday 11th July 2015, 19.30, The Priors Hall, Shuckburgh Road, Priors Marston.