

Priors Marston Parish Council Meeting
Monday 12th September 2016
The Priors Hall, Shuckburgh Road, Priors Marston

DRAFT MINUTES

In attendance: Laura Lucas (Chair), John Franklin, John Appleton, Viv Nind, Nick Fulford, Cllr Chris Williams, Helen Keeves (Clerk), Emma Hooker (Clerk)

1. Apologies

Cllr Bob Stevens

2. Co-option of new member onto Priors Marston Parish Council

The council welcomed Nick Fulford to his first meeting as newly co-opted parish councilor.

3. Welcome Emma Hooker – Parish Clerk for Priors Marston Parish Council

The council welcomed Emma Hooker to her first meeting in post as Clerk and Responsible Financial Officer to Priors Marston Parish Council.

Cllr Franklin thanked Helen Keeves on behalf of the council for all her hard work and efforts she brought to the role of Clerk.

4. Questions from Residents

Cllr Franklin reported he had received an email from Jo and Stuart Green regarding a planning application (15/03664/FUL) and a meeting will be arranged between Cllr Franklin and Cllr Nind to discuss way forward.

5. Declaration of Interest

None declared

6. Approval of minutes from previous meeting (11th July 2016)

Approved. Proposed Cllr Franklin and seconded by Cllr John Appleton.

7. Matters arising from previous meeting

- **Highway Issues**

Site visit with Patch and Helen has happened and the following works have been scheduled: knotweed, blue brick path and SLOW sign.

Emma Hooker to chase with Patch on a time line for the works.

ACTION CLERK.

- **Footpath**

Cllr Bob Stevens response to the issue of footpath maintenance was that the council have responsibility for footpaths and as a parish we must be extremely

careful as to what we take on and/or works we carry out as their could be a legality issue if not properly maintained. If footpaths are deemed dangerous this falls to the council to rectify. We can use Chris Allen for general tidying of footpaths.

Simon Brown stated he would be prepared to submit an audit of the current condition of the footpaths in the parish.

ACTION CLERK TO FOLLOW UP WITH SIMON BROWN

- **Village Maintenance**

Cllr Franklin will arrange to do a “walk round” with Clerk to establish any works that need to be carried out.

ACTION CLLR FRANKLIN & CLERK

8. Village Plans

Following the recent completion of SDC's Core Strategy, it was agreed that the Parish Council should now update our Village Plan. There are several alternatives, one of which is to produce a Neighbourhood Plan, which is a considerably stronger planning document. The time, cost and commitment the Neighbourhood plan will take to develop is a huge factor in deciding if this project can get off the ground. It was decided to organise an open meeting for the village so that the planning process can be explained to parishioners and debated within the community. If there is an appetite for a new plan a steering group will need to be formed by a wider cross section as possible of the community to drive it forward.

ACTION CLERK - *A letter will be drafted to send to all parishioners inviting them to a meeting and advice sought by Matthew Neal – Neighbourhood Planning Officer for Stratford District Council – as well as Napton Council for advice as they have started the plan.*

9. District and County Councilors

District Councillor – Cllr Chris Williams

Core Strategy – The core strategy was adopted at the beginning of July. Some developers have outline planning permissions in with the council and have actually withdrawn their applications. This may have an affect on house and land supply. Cllr Fulford asked if the core strategy is accessible to the public. Cllr Williams confirmed it is available to read online or you can purchase a copy from the planning policy team at Stratford. **ACTION CLERK TO OBTAIN A COPY**

Application Approved - Brindleys, School Lane, Priors Marston. This application has been approved on appeal.

Budgets – The budgets for next year are being worked on now.

County Councillor – Cllr Bob Stevens – No update at this time

10. Planning

NEW Applications

- 16/02674/LBC - Athlone Cottage, School Lane – Internal Renovations (22 Sep)
NO OBJECTION
- 16/02742/TREE - Court Leet Manor, Keys Lane – Trees (19 Sep)
NO OBJECTION
- 16/02762/TEL56 – Erection of 15 Meter Monopole and 3 Cabinets G level (30 Sep)
NO OBJECTION – Noted to keep an eye on applications for masts as this is not the first application.
- 15/03664/FUL – New dwelling – Land adj. Keys Lane (3 Oct)
Following the judicial review it was concluded due process was not followed and the application has been re submitted as if a new application. All comments will need to be re submitted along with any new comments. Cllr Franklin and Cllr Nind will meet up with Stuart and Jo Green to discuss their concerns. Clerk to resend the Cllr's all previous comments via email.

ACTION CLERK

Pending Decisions

- 16/02180/FUL - Old Potash Farm Marston Doles – Tennis Court
- 16/01798/FUL - 14 Shuckburgh Road – Rear First Floor Extension (6 Sep)

Decisions

- 16/02201/LBC - Court Leet Manor, Keys Lane – Internal alteration – Granted
- 16/02135/FUL - Plum Tree Cottage Vicarage Lane - Demolition and re-location of existing garage – Granted with Conditions
- 16/02623/AGNOT - (Friswell) Northfields Farm Shuckburgh Road - livestock building – Objection, as development not permitted within 25m of a trunk road or classified road
- 16/3150821 – Bicknell, School Lane – Appeal for new dwelling granted

Appeal

- 16/01400/FUL Ambercote, School Lane – new extension, vehicle access and garden shed – Amendments (original 22 July)
Needs to be chased as amendments not received. **ACTION CLERK**

11. Finance

Bank Balance as of 31st August 2016 = £18,838.75

Receipts = £2478.37
2015/2016 VAT £706.20
SDC AM £1772.17 *Full payment £2285.02 - £512.85 Bin Service
Cheque Payments July/Aug = £1721.62
Chris Allen (July) £120.00
The Priors Hall (9th May/27th May) £40.00
Wages (July) £423.30
Pete Brown (July) £200.00
WALC Membership £182.00
Wages (Aug) £410.40
Pete Brown (Aug) £200.00
Nuneaton Signs £145.92

12. CORRESPONDANCE

- Email received from Mr. Duncan Vercoe from Talbot Homes regarding a possible development application at Manor Farm. The council is happy to discuss with Mr. Vercoe and Mr. Cecil (Proprietor) at the next meeting.
ACTION CLERK
- Sarah Brooke-Taylor (Warwickshire Rural housing enabler - Affordable homes) who was due into the next meeting will be rescheduled for January.
ACTION CLERK

13. AOB

- Meeting Dates 2016/2017

Cllr Fulford alerted the council to fact that the AGM on Friday 26th May is a bank holiday weekend and therefore may stop people attending. This was agreed and a new date will be sought. **ACTION CLERK**

- Election of Chairperson

November 2016 - Chairperson Cllr Franklin was nominated by Cllr Lucas and seconded by Cllr Nind.

The meeting closed at 20.50

The next meetings of the Parish Council are as follows:

Monday 7th November 2016 19.30, The Priors Hall, Shuckburgh Road, Priors Marston.