

Priors Marston Parish Council Meeting
Monday 9th November, 19.30
The Priors Hall, Shuckburgh Road, Priors Marston

DRAFT MINUTES

In attendance: Laura Lucas (Chair), Viv Nind, John Franklin, John Appleton, Elton James, Helen Keeves, Cllr Chris Williams 20.50

Members of the public: Simon Brown

1. **Apologies**
Cllr Bob Stevens
2. **Election of Chairperson**
January 2016 Chairperson Cllr Viv Nind, nominated by Cllr Franklin and seconded by Cllr Lucas
3. **Questions from Residents**
 - a. Street Lighting
 - Street Light not working outside playground/church – reported to WCC
 - Street light on Keys Lane is leaning over, looks like it has been hit by a vehicle – WCC to investigate
 - b. Fly Tipping
Reported fly tipping on Keys Lane – a large piece of wood, possibly a wardrobe half way up the hill – This has been collected and disposed of.
 - c. Roads
State of road on Keys Lane – grass verges have been driven over and wooden markers have been knocked over – WCC to investigate
4. **Declaration of Interests**
None Declared
5. **Approval of the minutes of the last meeting, held on 14th September 2015**
Approved. Proposed Cllr James, Seconded Cllr Appleton
6. **Matters arising from previous meeting**
 - a. Highway Issues

School Road Kerbing
This has been completed and will be monitored by the PC

Signs/SLOW
Awaiting one SLOW sign (on the road) to be re-instated on the Southam Road

Footpaths

Simon Brown has volunteered to review the footpaths within the village, identify their condition and report back to the Parish Council in the January meeting.

Village Green

WCC has written a letter to the homeowners of The Orchard asking that the stones be removed, which are obstructing the village green. WCC has asked for them to be removed within 14 days.

b. Defibrillator

Telephone box has been re-painted, new signage is ready to install as soon as defibrillator is fitted, and this is booked in for the second week in November.

Maintenance

It was agreed by all that a revision of all village benches and signage needs to take place, Cllr Franklin agreed to review with the Parish Clerk.

7. Housing Needs Survey

This has been completed and the Parish Council are happy with the report and are willing to adopt this if the following amendments are made:

- a. We believe aspirations have been addressed but not necessarily affordability
- b. It was suggested that additional housing for the village should be sited on one location, the Parish Council have a preference for split locations.
- c. Keep any additional housing within the conservation area.

Agreed the Parish Clerk will prepare an overview of the findings for the Parish Newsletter.

Next Action is to update the Parish Plan so this is in place for when Stratford District Councils Core Strategy is adopted.

8. District and County Councilors – update

Cllr Chris Williams – District Councillor

Budget

The District Council is currently considering its budget proposals for 2016-17. The indication from the Treasury is that there will be significant reductions in settlement allowances but the District Council, unlike the County Council, does have to fund large public services such as Health and Education. I am expecting that for the fifth year running, Stratford District Council will be able to freeze Council Tax. I will keep the Parish Council updated.

West Midlands Combined Authority – Since my last report of 14th September 2015, the District Council have voted to change their status of being a Shadow Member of the West Midlands Combined Authority. They have been advised that such a position could only be taken up if WCC had elected to be a member of the Combined Authority. As Warwickshire County Council is not a member of the West Midlands

Combined Authority, SDC took a vote and confirmed that they were no longer applying to be a member.

Stratford has joined Warwick District Council, Rugby Borough Council, North Warwickshire Borough Council, as well as Warwickshire County Council in not being a member of the West Midlands Combined Authority. WCC is currently negotiating with other Shire counties to establish a more appropriate allegiance.

9. Planning matters and local plan update

Planning applications currently with Stratford District Council

- 15/03756/LDE Welsh Road Barn, maintenance & repair (27 Nov)
- 15/03641/FUL Land off Shuckburgh Road – 2 x 2 bed (20 Nov)
- 15/0922/OUT Land off Shuckburgh Rd – 1 dwelling (22 Sep)
- 15/02973/FUL Lynwood – Committee 4th Nov

Planning Applications

We all have the right as individuals to support or not particular planning applications. However as Parish Councillors we support the majority decision. Therefore any parish councillor making their own submission should state clearly that their comments are personal views not in their capacity as a Parish Councillor.

CIL Consultation

The District Council is undertaking a 4-week public consultation on the CIL Submission Charging Schedule. This consultation is the third formal stage. Consultation on the Preliminary Draft Charging Schedule took place in October–December 2013 and on the Draft Charging Schedule in August-October 2014. Action Cllr Franklin to complete

Minerals Plan Preferred Option & Policies Consultation

Upon further investigation this consultation does not effect Priors Marston so passed to Cllr Franklin for information.

10. Finance

Bank Balance as of 1st November 2015 = £22,369.59

- Cheque Payments Oct/Nov
Chris Allen (Sep/Oct) £635.00
Wages (Sep) £410.40
EON £224.19
Grant Thornton £120.00
Pete Brown (Sep) £220.00
Priors Marston PCC £40.00
Pete Brown (Oct) £220.00
Poppy Wreath (British Legion) £20.00

Wages (Oct) £410.40
ROSPA Playground Inspection £78.00
Loan £1876.10

Work to be completed before the end of the year

3 x Street Lights Replacements to be completed before Christmas

- Shuckburgh Road - Lamp posts 1 & 2
- Hellidon Road Lamp Post 1

Replace lanterns with Urbis 24W LED lanterns at the cost of £480.26 each

Total Cost = £1440.78

11. Correspondence

None

12. AOB

Code of Conduct

Handed out a revised copy of the Councillors code of conduct to all councillors

Bins

Waiting for confirmation of timescales and costs for adding bins to the village weekly collection service.

Christmas Light Switch-on – 8th December

Father Christmas is visiting the village on the 8th so will co-ordinate with the schools activities and ensure the tree lights are turned on for 8th December.

Emergency Plan – Draft complete and with Cllr Franklin for initial comments will then circulate to PMCC

Crime Prevention Talk & Marking Day where property such as bicycles, lawn mowers, power tools can be securely marked – Speaking to Lucy regarding possible dates - Will schedule for Spring 2016

The meeting closed at 20.45

The next meeting of the Parish Council will be Monday 11th January 2015, 19.30, The Priors Hall, Shuckburgh Road, Priors Marston.